



**Canadian Mental
Health Association**
Halton Region Branch
Mental health for all

**Association canadienne
pour la santé mentale**
Filiale de la région de Halton
La santé mentale pour tous

Job Description

Job Title: Case Manager, Justice Services
Job Type: Full-Time Contract (18 months)
Department: Justice
Division: Client Services
Reports to: Manager, Case Management
Location: Milton, Ontario
Hours: 37.5 hours per week
Posting #: 10-2018

The Canadian Mental Health Association – Halton Region Branch (CMHA-HRB) is seeking a full-time contract Case Manager, Justice Services. This position will work within the Release from Custody program and/or the Court Support programs operated by CMHA-HRB. The position is a 37.5 hour per week role based in Milton, Ontario. The position resides within an integrated team of individuals who work closely together to provide meaningful programs to people affected by mental health and addiction issues who are in conflict with the law and to promote mental health in the community.

The successful candidate will:

- Provide immediate and timely service and support to clients being released from Maplehurst Correctional Facility, the Vanier Centre for Women and the Bail Court in Milton
- Focus on strategies to reintegrate clients with Mental Health and Addiction concerns into the community
- Provide post-release Case Management services and support for clients living within Halton Region and transitional support or warm transfers for clients living in other regions within Ontario
- Commit to supporting health, safety and wellness of clients according to relevant legislation and agency policies and procedures

Responsibilities:

- Provide information support for clients while involved in the Criminal Justice system
- Provide support and assistance to the client and their support network
- Develop a referral process, provide clinical assessment and appropriate range of community intensive case management services and resources based on individual client need
- Refer and link clients to appropriate mental health, addictions and community services
- Maintain program and agency by documentation as per policies
- Develop and maintain collaborative relationships with key supports and resources in the community
- Provide education or “In-Service Lunch and Learns” to mental health facilities and agencies, the justice system, Crown Attorney and other offices of the Court and the police about Mental Health and Addiction release from custody services
- Participate in agency and other meetings and initiatives as appropriate
- Other duties as assigned

Release from Custody:

- Provide in-reach release planning and post-release comprehensive community case management services to offenders with Mental Health and Addiction concerns

- Establish and maintain working relationships with court support services, community agencies, Probation and Parole, hospitals and provincial correction facilities
- Develop a referral process and provide clinical assessment and appropriate range of community case management services and resources based on individual client needs
- Support individuals referred for services from Halton specific Bail Court, Correctional Services, Probation and Parole, Community Agencies and/or family and self

Court Support:

- Assess and determine suitability for court support (including diversions and Community Treatment Court) and initiate applications when suitable
- Establish and maintain working relationships with Judges, Crown Attorneys, Duty Counsel, Defense Counsel, and other court personnel, community agencies, hospitals, and provincial corrections/detention facilities
- Provide support, consultation and information to the Crown Attorney and other offices of the Court on community and mental health and addiction services

Qualifications:

- University degree in criminology, sociology, social work or a related field; Master's degree is an asset
- Registered with a professional college an asset
- Four (4) or more years of work experience with people with Mental Health and Addiction concerns
- Working knowledge and experience within the criminal justice system within Ontario preferred
- Commitment to working within the Recovery model
- Committed to working in a partnership with clients
- Excellent organizational and coordination skills
- Proven verbal, written and oral communication skills
- Flexibility and ability to adhere to changing deadlines
- Proficient use of MS applications
- Ability to work independently and as part of a team
- Vulnerable sector criminal record search required
- The position occasionally entails the transportation of clients. A valid Ontario Class "G" driver's license and a vehicle with 2 million dollar insurance coverage is required.

Why work for the CMHA-HRB...

The CMHA-HRB offers a supportive team environment, flexible work environment, training opportunities, tuition assistance program. We have an enthusiastic team who are dedicated to supporting individuals with mental health concerns within a client-focused environment. Individuals seeking new challenges and opportunities for professional growth are encouraged to apply.

Interested applicants should send resume and cover letter by September 7, 2018 to: Email:

careers@cmhahrb.ca

Website: <http://www.cmhahrb.ca>

The CMHA-HRB values and supports employment equity and workplace diversity and encourages all qualified individuals to apply.

CMHA-HRB welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process. To request this posting in an alternative format or to request accommodation in the application process, contact us by phone at 905-693-4270 ext. 5392 or by email to careers@cmhahrb.ca. Only those selected for an interview will be contacted.

Thank you for your interest in CMHA-HRB.

