



Canadian Mental  
Health Association  
Halton Region Branch  
*Mental health for all*

Association canadienne  
pour la santé mentale  
Filiale de la région de Halton  
*La santé mentale pour tous*

## JOB POSTING

**Job Title:** Case Manager  
**Job Type:** Full Time  
**Division:** Crisis Services  
**Section:** Crisis Outreach  
**Location:** Oakville, ON  
**Hours:** 37.5 hours per week (*This position would include rotating weekends*)  
**Job Posting #** 12-2019

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The Canadian Mental Health Association – Halton Region Branch (CMHA-HRB) is seeking a Full time Case Manager. The position is a 37.5 hour per work role based in Oakville, ON and involves travelling throughout the Halton Region. The position resides within an integrated team of individuals who work closely together to provide meaningful intervention to people affected by mental illness and/ or addictions and to promote mental health in the community.

### The Successful Candidate Will:

- Provide intensive short term support to individuals (1 to 1) in the community with crisis intervention, service coordination and facilitate stabilization help to clients with significant mental health and/ or addiction issues
- Focus on strategies to empower clients to integrate into the community
- Make referrals on behalf of clients and facilitate their connection to a wide variety of community programs and services
- Commit to supporting health, safety and wellness according to relevant legislation and agency policies and procedures

### Responsibilities:

- Develop strategies to assist clients to prevent further crisis and establish personal goals that move them towards recovery
- Work with individuals to create a holistic service plan, focusing on strengths and capacities, service coordination and the needs of the individual
- Community outreach and knowledge base of community resources and services
- Engage clients to participate in their crisis and recovery planning
- Work with clients to provide monitoring and support as they work through their crisis and recovery plans
- Provide support to clients families and friends as appropriate
- Complete all required documentation related to the support of clients
- Work collaboratively with community partners in a multidisciplinary approach
- Working hours will be flexible to accommodate client and program need and will include some evening availability and rotating weekends
- Other duties as assigned

### Qualifications:

- Bachelor's degree in nursing, social work, occupational therapy or a relevant field. Master's degree is an asset
- Regulated Health professional (Registered Social Worker) preferred
- At least three (3) years' experience working with individuals with mental health and addictions issues especially those with complex needs
- Knowledge of relevant mental health legislation including the Mental Health Act
- Strong communication, critical thinking and interpersonal skills
- Familiarity with community services and resources
- Commitment to the Recovery philosophy of service provision
- Initiative, creativity, flexibility and an openness to change
- Demonstrated ability to work independently and as part of a team
- Excellent oral and written communication skills
- Crisis intervention and de-escalation skills
- First Aid, CPR and ASIST certifications are assets
- Knowledge of EMHware database an asset
- Proficiency in MS Word and Excel
- Ability to speak a second language would be considered an asset
- The position occasionally entails the transportation of clients. A valid Ontario Class "G" driver's license and a vehicle with 2 million dollar insurance coverage is required.

### **Why work for the CMHA-HRB...**

The CMHA-HRB offers a supportive team environment, flexible work environment, training opportunities, tuition assistance program, competitive vacation package and comprehensive benefits/pension package. We have an enthusiastic team who are dedicated to supporting individuals with mental health concerns within a client-focused environment. Individuals seeking new challenges and opportunities for professional growth are encouraged to apply.

**Interested applicants should send resume and cover letter by October 4, 2019 to: Email:**

[careerscrisis@cmhahrb.ca](mailto:careerscrisis@cmhahrb.ca)

Website: <http://www.cmhahrb.ca>

**The CMHA-HRB values and supports employment equity and workplace diversity and encourages all qualified individuals to apply.**

**CMHA-HRB welcomes and encourages applications from people with all abilities. Accommodations are available on request for candidates taking part in all aspects of the selection process. To request this posting in an alternative format or to request accommodation in the application process, contact us by phone at 905-**

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 Charitable registration # 106863475RR0001



United Way funded agency



693-4270 ext. 5392 or by email to [careers@cmhahrb.ca](mailto:careers@cmhahrb.ca). Only those selected for an interview will be contacted. Thank you for your interest in CMHA-HRB.

